

# ELIZABETH QUAY REGATTA EMERGENCY RESPONSE PLAN

## EMERGENCY RESPONSE TEAM

The Emergency Response Team (ERT) consists of key members of the Event Management Team who will coordinate all initial emergency incident response efforts at the venue level. The ERT will consist of follows team members:

President of the Jury	Emergency Response Coordinator
Event Officials	First Responders, First Aid Officers
Event Manager	Logistics / Emergency Services contact person
Venue Manager	On-site MRA Event Officer (from 9-5pm Mon -Sun)
RWA CEO	Media and Public Relations coordination

## DEFINITIONS

### Incident

An incident is an unexpected occurrence, accident or event that may result in injury to a person, damage to property, or an allegation of negligence, that requires prompt action. Incidents require varying levels of response, as follows:

### Non-Emergency Response

An incident requiring Non-Emergency Response is one that can be controlled and resolved within the venue by those immediately affected by the occurrence. An example of such an incident would be a minor injury to any person in attendance at the venue.

### Emergency Response

Emergency Response is the timely implementation of a pre-planned procedure to effectively bring an incident to resolution. It is the application of a Response to allow the event to function at some level of efficiency. An incident requiring Emergency Response is one that is handed over to the local responding statutory service while the venue remains under control of the venue team on site. An example of such an incident would be a security occurrence where the Event Manager calls for assistance from a member of the Police Force, who then manages the response to that particular incident.

### Major Emergency Response

A major incident requires a Major Emergency Response, whereby control of the venue is handed over to the responding emergency services upon arrival. An example of a major incident would be a fire or multiple vessel collision.

Non-Emergency Response	First Responder notifies President of the Jury via radio as soon as the incident is discovered/observed.
	First Responder assesses the situation and communicates with President of the Jury who takes over emergency response coordination.
	If incident clearly involves multiple casualties, high speed impact or fire/explosion, response is escalated to "Major Emergency Response" immediately.
	Event Manager to notify Venue Manager (if available) of incident.
Emergency Response	First Responder follows DRS-ABCD protocol. Refer to Appendix 1 for protocol.
	If person(s) is/are found to be non-responsive then the situation is escalated to an "Emergency Response" situation. See below for protocol.
	If individual is responsive and medical attention is required, the First Responder should remove the individual from the boat and/or water (if applicable), apply first aid and return them to land to continue application of First Aid as required.
	If safe to do so, the event can re-commence.
Major Emergency Response	Following escalation from Non-Emergency Response
	If required, the Event Manager is to alert emergency services (fire, ambulance), providing as much information as possible.
	If required, President of the Jury to get commentators to request support from medical professionals in the immediate area.
	First Responder (and if required other event officials) to assist those in need, removing the injured/endedangered person(s) from the boat and/or water (if applicable) and taking them to a safe area for medical treatment by appropriate service provider.
Major Emergency Response	First Aid Officer/Event Officials to administer first aid (following the DRS ABCD protocol) until emergency services arrive.
	If additional Emergency Services are required or the situation escalates in severity, escalate to "Major Emergency response"
	All media or public relations enquiries to be directed to the RWA CEO
	Following escalation from Non-Emergency Response or Emergency Response
Major Emergency Response	Event Manager to contact the relevant Emergency Services in liaison with the President of the Jury.
	President of the Jury to hand over control of the incident to the responding emergency services upon arrival.
	All event personnel to provide required support to emergency services personnel
	All media or public relations enquiries to be directed to the RWA CEO
Major Emergency Response	If venue evacuation is required, the marshals will act as evacuation wardens to assist crews and foot traffic in leaving the area under the guidance of the Venue Manager (if present)

If at any stage the incident is deemed to require Emergency Services support then the incident is immediately escalated to an "Emergency Response"

If at any stage the incident is deemed to require Emergency Services intervention and control then the incident is immediately escalated to an "Emergency Response"

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## APPENDIX 1

**D DANGER**  
Ensure the area is safe for your self, others and the patient

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**R RESPONSE**  
Check for response—ask name—squeeze shoulders

**No response**      **Response**

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Make comfortable      Monitor response

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**S SEND for help**  
Call triple zero (000) for an ambulance or ask another person to make the call

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**A AIRWAY**  
Open mouth—if foreign material present  
Place in recovery position  
Clear airway with fingers

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**B BREATHING**  
Check for breathing—look, listen, feel

**Not normal breathing**      **Normal breathing**

Start CPR      Place in recovery position  
Monitor breathing

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**C CPR**  
Start CPR—30 chest compressions : 2 breaths  
Continue CPR until help arrives or patient recovers

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**D DEFIBRILLATION**  
Apply defibrillator if available and follow voice prompts

